

COURSE DATES JANUARY - JUNE

Course	Duration	Cost	January	February	March	April	May	June
Health & Safety								
Risk Assessment	Half Day	£75 + VAT						
Basic Health and Safety	1 Day	£135 + VAT						
Manual Handling	Half Day	£75 + VAT						
Fire Safety	Half Day	£75 + VAT						
C.O.S.H.H	Half Day	£75 + VAT						
Information technology								
The following courses are delivered on site, prices per candidate								
Microsoft word (entry level)	1 day	£135 + VAT	Dates on request					
Microsoft excell (entry level)	1 Day	£135+ VAT	Dates on request					
Microsoft power point (entry level)	1 Day	£135+VAT	Dates on request					
Using Windows effectively	1 Day	£135+VAT	Dates on request					
Equipment safety								
P.U.W.E. R (Abrasive Wheels)	Half Day	£75 + VAT						
P.U.W.E. R (Machinery Guarding)	Half Day	£75 + VAT						
P.U.W.E. R (Power Presses)	1 day	£135 + VAT						
Assessor courses								
Assessor training	1 Day	FOC	Date TBC					
Training for trainers	2 days	£270 + VAT	Dates on request					
Team Working	1 Day	£135 + VAT	Dates on request					

All courses include hand outs and coffee. You can keep up to date with our course information on www.bordereta.org.uk. Please contact us for prices for customised in-company training.

Our training room is available for hire, for details please contact 01835 824464.

COURSE DATES JULY - DECEMBER

Course	Duration	Cost	July	August	September	October	November	December
Health & Safety								
Risk Assessment	Half Day	£75 + VAT						
Basic Health and Safety	1 Day	£135 + VAT						
Manual Handling	Half Day	£75 + VAT						
Fire Safety	Half Day	£75 + VAT						
C.O.S.H.H	Half Day	£75 + VAT						
Information technology								
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Microsoft excell (entry level)	1 Day	£135+ VAT	Dates on request					
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Using Windows effectively	1 Day	£135+VAT	Dates on request					
Equipment safety								
P.U.W.E. R (Abrasive Wheels)	Half Day	£75 + VAT						
P.U.W.E. R (Machinery Guarding)	Half Day	£75 + VAT						
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